



February 14, 2023

VIA EMAIL: tina@cbsnews.com

Alexander Akira Tin
CBS
1330 S Fair Street
Apt 1308
Arlington, VA 22202

RE: FOIA Case No. 2023-FPRO-00731

Dear Mr. Tin:

This responds to your Freedom of Information Act (FOIA) request submitted January 18, 2023, to the United States Postal Service (USPS), in which you seek access to Postal Service records. Specifically, you request:

Records of when and how orders were fulfilled for the free COVID-19 tests program for requests received from December 15, 2022 through January 15, 2023.

Additionally, you state, if it helps with expediting my request, I am only specifically interested in records that show (A) how long it took to ship orders (e.g. date placed vs date shipped, or average intervals if those have been produced) as well as (B) how many of each test product was shipped (e.g. a list of test kits shipped, or a summary figure of how many from each brand).

Under the FOIA, 5 U.S.C. § 552, agencies are required to produce records responsive to a request in accordance with statutory time frames, subject to certain exemptions. The FOIA provides nine exemptions under which records, or portions of records may be withheld from public disclosure. 5 U.S.C. §§ 552(b)(1) – (9).

In response to your request, the system utilized to place the orders communicates with our various internal systems to which a label is printed and placed on the packaged kits and mailed. There are no records documenting this process. Data is not being tracked to determine the length it took to ship an order after receipt and additionally, we do not track the inventory of the test kits based on brand. Orders were mailed based on which they were received and inventory at the various facilities. Attached, as a courtesy is the count of orders received by the day.

If you are not satisfied with the response to this request, you may file an administrative appeal within ninety (90) days of the date of this response letter by writing to the General Counsel, U.S. Postal Service 475 L'Enfant Plaza SW Washington, DC 20260 or via email at FOIAAppeal@usps.gov. Your appeal must be postmarked or electronically transmitted within ninety (90) days of the date of the response to your request. The letter of appeal should include, as applicable:

- (1) A copy of the request, of any notification of denial or other action, and of any other related correspondence;
- (2) The FOIA tracking number assigned to the request;
- (3) A statement of the action, or failure to act, from which the appeal is taken;
- (4) A statement identifying the specific redactions to responsive records that the requester is challenging;

- (5) A statement of the relief sought; and
- (6) A statement of the reasons why the requester believes the action or failure to act is erroneous.

For further assistance and to discuss any aspect of your request, you may contact any of the following:

PRIVACY & RECORDS OFFICE
US POSTAL SERVICE
475 L'ENFANT PLAZA SW RM 1 P830
WASHINGTON DC 20260-1101
Phone: (202) 268-2608
Fax: (202) 268-5353
FOIA Public Liaison: Nancy P. Chavannes

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,



Marthea Hodge
Sr. Government Information Specialist

Attachment